



Library Park Steering Committee Charter

Updated January 28, 2025

Committee Purpose:

The Library Park Steering Committee is an ad hoc committee created to oversee and facilitate the implementation of the Library Park Master Plan. The Committee will serve until the phases of the Master Plan are complete and then will be dissolved.

Committee Chair Responsibilities:

- Provide meeting agenda topics with input from members
- Provide committee report at each board meeting
- Ensure items of discussion or decision are communicated to the appropriate committee or placed on the board agenda.

Member Responsibilities:

- Participate in meetings
- Provide guidance and suggestions in areas of expertise
- Be an ambassador and advocate for the project
- Identify opportunities for outreach and funding

Scope and role of Committee:

The Committee will report to the Board of Trustees and act as a clearing house to ensure the appropriate Board Committees and community members are involved in reviews and or discussions pertinent to that group or committee and that decisions requiring board approval are placed on the agenda. To ensure efficient project management and communication there will be two sub-committees, one dedicated to implementation and construction and the other dedicated to fundraising, these will include the Board Buildings and Grounds and Development Committees