

## **Public Space Policy**

The Mystic & Noank Library is open to the public during its regular business hours, and at other times when clearly authorized by the Executive Director.

The public is invited to use and enjoy the library and its facilities during the above times, and in the public areas of the library only.

The areas behind the main circulation desk and children's circulation desk, the upstairs reference desk, upstairs conference room, staff break room, staff workroom, the loft area on the second floor, circulation supervisor's office, children's librarian's office and basement are private areas not open to the public unless otherwise clearly and specifically authorized by the Executive Director or the Assistant Director.

There are meeting rooms available for use by the public. The applications for meeting room use can be found on the Mystic & Noank Library website or by inquiring at the main circulation desk.

Approved November 29, 2022 Mystic & Noank Library Board of Trustees